Find Career Support Online

Info & resources at your fingertips 24/7

Why you should visit the CareerNetwork.msu.edu website:

- **Exploring Options** helps you figure out your major and your career path
- **Resources & Tools** has tips on everything: resumes, interviewing, thank you notes, etc.
- **Jobs & Internships** has tips to help you find a part-time, internship or full-time job
- **Services & Locations** shows you how to connect with us!

But wait, there’s more!

- **Handshake**- your personal career management toolbox
- **Career Advising**- meet face-to-face with pros: CareerNetwork.msu.edu/advising
- **Career Tools**- personalize your search for career resources: CareerNetwork.msu.edu/search
- **Career Events**- info on career fairs, Career Exposure events and workshops
- **Student Action Plans**- “what to do” for all grade levels and international students

Handshake your personal career management toolbox

Why should you spend time at msu.joinHandshake.com?

- **10,000+ job postings** targeting MSU students (need we say more? !)
- **Details** on career fairs, career workshops, employer info sessions
- **Manage** your job applications and on-campus interviews

But wait, there’s magic!

- You can **follow employers, save job searches, automate emails** about new jobs and events
- **The more you use Handshake**, the more it customizes your homepage feed and targets employers who are interested in what you have to offer!
Quick Guide

Signing up for Handshake is easy

• As an MSU student, your account has already been created for you!
• Go to CareerNetwork.msu.edu and click on “Handshake student login”
• Log in using your MSU Net ID and password

Set up your profile for personalization

• Upload your resume to have Handshake fill in some of your profile
• Fill out the “Skills” and “Career Interests” sections, to better share your story with employers
• Choose “Public Profile” to make it easier for employers to find you. You can keep some info private (e.g., GPA)
• Only MSU connected employers can see your profile

Discover thousands of jobs & internships!

• For on campus opportunities: click on “Jobs” then search “MSU”
• You can also search by employer location and other filters
• Click on the job summary to learn more and apply!
• You apply for some jobs right in Handshake while others may direct you to an external website. Follow the employer’s instructions!

Schedule a career advising appointment

• Log in to Handshake to arrange to meet with a career advisor
• You can pick a date, time, appointment topic and staff member
• Tip: set your notification preferences in “My Profile” to receive email reminders about your scheduled appointments.

Find details about career fairs and events!

• Log in to Handshake, click on “Events” then “Find Career Fairs”
• Fairs are listed by date or you can search by keyword
• Fair details: Date, time, location, description and a list of all employers!
• Click “Search Events” button to see list of career workshops, employer sessions, networking sessions and more!