HOW TO: Schedule a Career Advising Appointment Using Handshake

MSU uses an online career scheduling system called Handshake. Scheduling an appointment is simple, just follow these simple steps!

Log into Handshake: If you have never used Handshake, you can log in by visiting msu.joinhandshake.com and entering your @msu.edu email address and password associated with all university business.

Select Appointments from the Left Navigation Bar

Click the Schedule a New Appointment Button

Select the Appointment Category that fits your needs

Select the Appointment Type that fits your needs
Choose the Staff Member you’d like to meet with: you should meet with the College Consultant for your major or with someone who sees ALL MAJORS

Next, select the date you’d for your appointment, or browse available times using the arrows.

Click on the appointment time you would like to schedule an appointment.

Tell us a bit more about what we can specifically help you with.

Click Request button. That’s it!